

## Code of Conduct - Event and Online Participation

### Code of Conduct - Online and Offline Event Participation

Buy Local Norfolk (BLN) is dedicated to providing a safe and professional environment, (meetings, events, activities, both online and offline) for everyone. BLN does not tolerate harassment in any form and BLN participants violating these rules may be sanctioned or expelled from BLN networking and events, including online communities and events.

### Expected Behaviour

- All members are expected to be respectful, kind, and professional
- They will exercise consideration and be mindful of others

BLN networking is intended to be a business development and social event, please conduct yourself and your choice of language appropriately. At our "round the room" introductions, please use the opportunity to speak about yourself and your business, as well as outlining what you are looking for from the networking event.

Please also maintain these standards of behaviour in online communications in our online forums, remembering how words may be misinterpreted by the community.

### Unacceptable Behaviour

Intimidating, harassing, discriminatory, abusive, derogatory, or demeaning speech or actions by any participant, at any BLN event, online or offline, as well as on our social media platforms will not be tolerated.

### Consequences of Unacceptable Behaviour

If a participant engages in unacceptable behaviour, BLN directors or staff members may initiate any reasonable action they deem appropriate, including removal from BLN online forums or events. Membership may also be revoked with no refund of monies paid.

### Contact Information

If you are being harassed, notice that someone else is being harassed, or have any other concerns involving someone's welfare, please notify a member of the BLN team or email [info@buylocalnorfolk.org.uk](mailto:info@buylocalnorfolk.org.uk). BLN will be available to provide assistance, so that those experiencing unacceptable behaviour will feel safe at our events.

If you would like a copy of the full unabridged code of conduct, please contact [info@buylocalnorfolk.co.uk](mailto:info@buylocalnorfolk.co.uk).

